

OTTER RUN PROCEDURES

Thursday, November 29th

- € Field Access – Adults must be on the preapproved list and have their driver’s license to enter through the field gate. Each adult shall present their driver’s license to receive a Field Access sticker to wear showing they are cleared to enter the field only.
- € All Field Access stickers must be returned to OPE staff as they exit the field. The front office has restrooms available to any adult who needs them.
- € Adults with field access only stickers will NOT be permitted into the building (except through the front office) under any circumstances. No Exceptions.
- € Any adult who is NOT on the Approved Volunteer printout list will be directed to the front office for assistance.
- € Otter Run Volunteers and PTO Board Members must sign in at the front office with their driver’s licenses to receive their Volunteer Badge.
- € There will be no early dismissal of students to their parents/guardians from the field.
- € Fourth Grade students have the last Otter Run time, ending at 2:30. Parents you will not be able to check your student(s) out from the field. Students will have to be picked up in our parent pick-up (PPU) car line at dismissal.
- € The field must be cleared of all adults (except Otter Run Liaisons and Clean-up Committee personnel) no later than 2:35.
- € For student safety, we need all adults in their cars and cleared from standing in the bus loop before 2:40 so we can start dismissal on time.

Otter Run Schedule		
Otter Run Time	Grade Levels	Lunch Times
8:45 - 9:30	Kindergarten & PreK - Rosenberg	11:40 - 12:15
9:30 - 10:15	Fifth Grade	11:55 - 12:25
10:15 - 11:00	Second Grade & PreK - Perry & Holstein	11:35 - 12:05
11:00 - 11:45	First Grade	12:30 - 1:00
11:45 - 12:45 Break		
1:00 - 1:45	Third Grade	10:55 - 11:30
1:45 - 2:30	Fourth Grade	11:05 - 11:40

