

10.5.2020 OPE PTO Minutes

OPE PTO October 2020 Meeting Agenda

Happy October

- Can we get a list of all meeting dates and times for rest of year

Cantwell's Corner

- Thank you Allie for all snacks and donations. Great to stock the teachers lounge with grab and go things. They really appreciated it.
- Community people want to do stuff as well.
- Lots of emails coming in of how grateful people are.
- Teacher of the Year= Mrs. Fitch
- Rookie of Year = Lindsay Smith
- Employee of the Year = Mike
- They will go to a banquet in January
 - o Positive sign that county is planning a bigger event like that
- We are not planning that far out until we know for sure that events can happen
 - o Working on Year at a Glance for things that are happening
- Beaches Go Green clean up this Saturday
- Otter Run will be great for kids to have an event
- Letter of Intent sent to Digital learning families and see what kind of response we are getting
 - o Exec order ends Dec. 18
 - Don't really know what this means though for distance learning
- Thank you everyone who contacted the district – we got the go ahead for the Covid letter (just like we do for lice)
 - o Previously told that we could not send anything unless they were directly exposed but that has changed and can send a letter now

Communications and Treats for Troops – Joanna

- Website – added all the dates that were in Palms Post so that is up to date
- Not promoting the PTO meetings with the zoom links but do we want to promote the dates?
 - o Looking into getting Zoom for the PTO and then we can promote it more openly
 - o Can send out link to Room parents
 - o Still cautious about just posting the link publicly
- Facebook- promoting the Otter Run, Beach clean up, Crazy socks, put up teachers/employees of the year
- Treats for Troops- moving ahead with it
 - o Week after Halloween – will deliver to Mayport on Friday Nov. 5
 - Looking for helpers to deliver (meet at school at 9am)
 - Contact Joanna if interested
- Record Zoom meetings?
 - o We do post minutes
 - o Not sure about posting the video
 - o Tiffany: SAC sends an invite
 - o Feel free to send Zoom link to anyone you know that is part of OPE
- Veterans Day—students will still place flags but PTO cannot assist this year

Membership – Erin and Carrie

- \$13,190 (pleased with this number since we aren't able to do much)
- Parking space – if at school by dismissal can they move to the front of the line?
 - o We are working that out- they can
 - o Neither family is parent pick up right now
 - o Chris will put names up (temporary up now) machine was down so that should be up later this week
- Get list of room mom names and emails to have them send an email to push an email to all families to encourage to join PTO
 - o Are teachers able to give email addresses to room moms
 - o Vicki has been out and they need to do roster verification
 - Will look to see if anyone has declined sharing email
 - That will go out soon
 - o Cantwell: Team leaders meeting said they sent it out. Some teachers do not have and they can go through their list and directly ask parents
 - o Do teachers need any help from room parents or just sending emails?
 - Teachers might need help cutting things out or putting things together
 - Older grades probably just depends on if they are doing a project or not right now

Otter Run – Ashley, Stephanie and Isil

- Kick off was Friday with envelopes
- Cantwell included an email with run-down of event
- 19 students registered, \$1000 raised over weekend
- Schedule of prize days

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	Otter Run Schedule MN stands for Morning news			1	2 Envel Home Flyer email	3
4	5 Incentive and Drawing Flyer	6	7 Register/ Donate MN	8	9 School Goal MN	10
11	12 Indiv. Goal MN	13	14 Text reminder Prize Day	15	16 School Goal MN Prize Day	17
18	19 Indiv. Goal MN	20	21 School Goal MN Prize Day	22 VPK & VE Run Day	23 K Run Day Prize Day	24
25	26 1st Run Day	27 2nd Run Day	28 3rd Run Day	29 4th Run Day	30 5th Run Day	31 Final Prizes will go home Nov 5th

- Focusing on individual goals
- Prizes every Wed and Friday (brown bags)
- School goals during announcements
- Race day schedule listed on calendar
- Hard copy flyer going out this week (Ashley hopes today)
- We can't have parents show up so do we need to share times with parents
 - o Cantwell- It's fine to share those times
- Working on a drawing system to encourage participation in school incentives
 - o Pie in face and silly string
- Site is up and running
 - o Working on % being correct for each class
 - o Not going on \$ amount but % amount for each class so it's fair
- Morning news
 - o New media specialist – trained last week and this week on equipment
 - Looking how to manage news team with Covid restrictions
 - Announcements have been over intercom but promoting activities
- Kids get more motivated when they start to see other kids getting their prizes
- Ashley and Cantwell meeting after this meeting to discuss more Otter Run stuff

Press Releases – Lisa

- We had one story run twice about Community involvement award
- Working on story for Ponte Vedra Neighbors of ambassadors and community events like canned food drive
- Release after Otter Run also for newspapers
- Another story on the last donation for the playground so hoping to see that soon in the new week or so
- Regular spot in the local publication – the 10th of each month – beginning of November (Ponte Vedra Neighbors magazine)
 - o Let Lisa know if you have an idea for any upcoming issues
 - o Congrats Stephanie on your feature

Book Fair – Jessica and Lisa

- We are going to go ahead and do an online book fair
 - o Was initially skeptical but talked to rep and other schools have had success and she has creative ways to promote it
 - o Don't want to compete with Otter Run so doing it after Thanksgiving
 - Hoping people use it to buy for Christmas things
 - More than just books since it's online
 - o Monday after Thanksgiving starting it (first week of December) goes for 2 weeks

Partners and Character Counts – Regan

- No new partners to report at this time
- Banners are up (they are a little different size)
 - o Probably a different company next year b/c they don't let you customize anything anymore
- Character Counts- oriental trading
 - o CFA not able to help us at this time, they thought they could help us but not doing it now. Hoping they will come back as things change.

Budget Update – Lorraine and Lucinda

- Chris has a lot of receipts
- \$41,000 deposited in bank

	A	B	C	D	E	F	G
1	PTO Cash Reconciliation						
2	September 30, 2020						
3							
4	Balance per Bank, 9/30/20		77,106				
5	Balance per Money Market, 9/30/20		10,038				
6	Total		\$ 87,143.76		August	\$ 47,777.00	
7							
8	Deposits (pending for Sept)						
9	Partner contributions		-				
10	JT Townsend		-		Deposited in Sept		
11	PTO Membership dues		-		\$ 41,689.00		
12	OtterRock		-				
13	AmazonSmile		-				
14			-				
15	Total		-				
16							
17							

- Just look at line items
- Ready to get some stuff going
- If anyone submits reimbursement forms to school, text Lorraine so they know to pick it up

Playground - Stacy and Jenn

Art to Remember – Christine

Apparel – Our store...